

ADDENDUM NO. 2
TO THE REQUEST FOR PROPOSALS (RFP)
FOR DEPARTMENT OF PUBLIC WORKS TURNKEY SOLAR POWER SYSTEM
FOR THE CITY OF HYATTSVILLE, MARYLAND
RFP #DPW21-004

Wednesday April 2, 2021

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #2 on April 2, 2021 to amend and clarify information and specifications included in RFP #DPW21-004, Department of Public Works Turnkey Solar Power System. **Addendum #2 answers submitted questions, provides requested documentation, and updates the submission date and time.** There are no other changes to the RFP. This addendum is incorporated into RFP #DPW21-004 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #2 by signing this addendum where indicated and including this addendum as part of your proposal package.**

Attendee List:

| First Name | Last Name | Email |
|------------|-----------|-----------------------------|
| Dennis | Windley | dwindley@dssservicesinc.com |
| Jennifer | Cruz | jcruz@rerenergygroup.com |
| Katie | Jester | katie@sunrisesolarmd.com |
| Ashlyn | Brulato | ashlyn.brulato@edpr.com |
| George | Chambers | chambers46@gmail.com |
| William | Rawheiser | williamr@suninone.com |
| Richard | Stoltzfus | richard@sunrisesolarmd.com |
| Dan | Baughner | dan@sunrisesolarmd.com |

On Page 3 the existing RFP Solicitation Schedule is struck and replaced with the following:

March 10, 2021: Solicitation
March 24, 2021: Pre-proposal meeting at 1:00PM
March 31, 2021: Questions Due by 5:00PM
April 14, 2021: Proposals Due at 1:00PM
April 14, 2021: Proposals Opened at 1:10PM
April 28, 2021: Notification of Intent to Award
May 3, 2021: Council Review and Approval

On page 9, section on submission of proposals is struck and replaced with the following:

The Proposals will be received by the City Clerk, no later than **1:00 pm**, Wednesday, April 14, 2021 and shall be mailed or hand delivered to:

The City of Hyattsville

4310 Gallatin Street

Hyattsville, Maryland 20781

Attn: Laura Reams, City Clerk

For additional information regarding the services specified in this request for qualifications, contact Hal Metzler, City Project Manager in writing by email at hmetzler@hyattsville.org. Questions specific to this solicitation will be accepted until 5:00 PM on Wednesday, March 31th, 2021.

On page 10, section on Evaluation of Proposals and Award of Contracts, the first paragraph is struck and replaced with the following:


The Proposals will be publicly opened and read on Wednesday, April 14, 2021 at 1:10pm via a virtual meeting. The link to the meeting will be available via the City website.

Questions and Answers:

1. Are there any electrical upgrades planned for the old DPW building?
A Not at this time
2. Have you contacted PEPCO about your wish to utilize virtual net metering? Or would our services be provided from square one in this effort?
A We have not contacted PEPCO. This should be included in your proposal.
3. Can you provide the manual transfer switch specs?
A Manual transfer switch specs can be downloaded from Hyattsville.org/360/bids-and-rfps
4. Are there available electrical/structural drawings of the new building? If so; where can they be found?
A Electrical and Structural drawings can be downloaded from Hyattsville.org/360/bids-and-rfps
5. Is there a bid bond or performance bond requirement?
A No a bid bond or performance band is not required
6. Can you provide clarity on your request for advice, in the third section of "Financial Structuring" on use of tax credits? Are you interested in a PPA?
A The City is interested in all options available for financing the project.

7. Will you be providing a link to a list off all asked questions or will this be issued in another addendum?
 A Yes, Addendum #2 will contain questions and answers.
8. Our bonding company needs a percentage for the Bid Bond. We do not see that specified in your RFP documents. Is there a percentage you require? We normally do 5% or 10%. Please let me know. If we can't get this determination today, I would ask for an extension of a few days (maybe 5 business days) on the proposal, as we will need time to process the bond.
 A See response to question 5.
9. Copies of Hyattsville Electric Bills showing billing for all city electric meters.
 A Spreadsheets from 2019 to date can be downloaded from Hyattsville.org/360/bids-and-rfps
10. Name and contact info for Pepco (Need ASAP)
 A The City does not have a contact at PEPCO at this time
11. Old building voltage (Need ASAP)
 A The voltage is 3 phase 240V
12. Drawings for roof of new building in pdf
 A Drawings can be downloaded from Hyattsville.org/360/bids-and-rfps
13. Roof drawings for old building in pdf
 A Drawings can be downloaded from Hyattsville.org/360/bids-and-rfps

END OF ADDENDUM #2



Hal W. Metzler, Jr. EI
 City of Hyattsville, Deputy Director

I acknowledge receipt of addendum #2 for this RFP and have enclosed it as part of the bid package.

Company

Signature

Date
