



**CITY OF HYATTSVILLE**  
4310 Gallatin Street  
Hyattsville, Maryland 20781  
(301) 985-5000  
www.hyattsville.org

## APPLICATION FOR TEMPORARY OUTDOOR SEATING/CURBSIDE PICK-UP PERMIT

SUBJECT PROPERTY					
Street Address:					
<b>APPLICANT</b> (if property owner is not the applicant, permission letter from property owner is required)					
Name:					
Street Address:		Suite #:			
City:		State:		Zip Code:	
Work #:		Cell #:		Email:	
<b>PROPERTY OWNER</b> (If property owner is not the applicant, a permission letter from the property owner is required)					
Name:					
Primary Contact:					
Street Address:		Suite #:			
City:		State:		Zip Code:	
Work #:		Cell #:		Email:	
PERMIT DETAIL INFORMATION					
Check All that Apply:		<input type="checkbox"/> Outdoor Seating		<input type="checkbox"/> Curbside Pick-Up	
<b>TEMPORARY OUTDOOR SEATING</b> (if applicable)					
Number of Tables:		Number of Chairs:		Lot Name & Number:	
Check All that Apply:		<input type="checkbox"/> Temporary Tent(s)		<input type="checkbox"/> Located on a City sidewalk/street/property	
<b>TEMPORARY CURBSIDE PICK-UP</b> (if applicable)					
Number of Parking Spaces:		Designated Drop-Off & Loading Times:			
Temporary Signage?:		<input type="checkbox"/> No <input type="checkbox"/> Yes		If yes, provide dimensions & type:	
Check All that Apply:		<input type="checkbox"/> Private Lot or Street		<input type="checkbox"/> City Parking Lot of Street	
SUBMISSION REQUIREMENTS FOR OUTDOOR SEATING					
Seating plan w/ dimensions showing locations of tables & chairs, egress points, pedestrian pathways & proximity to restaurant					
Permission letter from property owner (if applicable)					
Temporary traffic circulation plan (if applicable)					
Temporary Restaurant License and Permit Agreement (if applicable)					
Provide approved Prince George's County Temporary Outdoor Seating Permit					
Any additional information which may be reasonable required by City staff to review application					

**SUBMISSION REQUIREMENTS FOR CURBSIDE PICK-UP**

Site plan showing the location of designated curbside pick-up & proximity to business establishment

Permission letter from property owner (if applicable)

Temporary Retail Business License and Permit Agreement (if applicable)

Any additional information which may be reasonable required by City staff to review application

**SUBMISSION REQUIREMENTS**

Identify whether your existing use and occupancy permit allows for outdoor seating

Identify the type of beer, wine, and/or liquor license held: (if applicable)

Identify the number of chairs and total capacity accessible

Include certification of liability insurance

**APPLICANT'S SIGNATURE**

<b>Signature:</b>		<b>Date:</b>	
-------------------	--	--------------	--