

ADDENDUM NO. 3
TO THE REQUEST FOR PROPOSALS (RFP)
FOR VIDEO AND ACCESS CONTROL SYSTEMS – VARIOUS LOCATIONS CITY WIDE
FOR THE CITY OF HYATTSVILLE, MARYLAND
RFP #DPW18-010

Monday, January 7, 2019

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #3 on January 7, 2019 to amend and clarify information and specifications included in RFP #DPW18-010, Video and Access Control Systems – Various Locations City Wide. Addendum #3 answers questions previously submitted and makes changes to the RFP as indicated. There are no changes to the submission date or time. This addendum is incorporated into RFP #DPW18-010 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #3 by signing this addendum where indicated and including this addendum as part of your bid package.**

Questions and Answers – Follow up questions may be submitted to hmetzler@hyattsville.org until Noon on Friday January 11, 2019.

City of Hyattsville RFP Questions

Q1 What are the dimensions of the (2) video wall locations?

A1 Room 135 – Records/Communications – Max Wall area of 12.5 feet wide by 8 feet tall
Room B16 – Training/EOC – Max Wall area of 10 feet wide by 5 feet tall

Q2 Please define “Central Control Console” (CC) as mentioned on the drawings.

A2 This was a feature of the system as proposed by the A/E team, your system may or may not have the same components.

Q3 Please indicate whether “Personal Duress” (PD) is a fixed duress switch or wireless.

A3 Fixed and wired is preferred.

Q4 Are sally port doors interlocked with other doors nearby? If so, please indicate which doors are related (interlocked).

A4 We prefer the sally port to be interlocked with door 108A.

Q5 Who is responsible for providing pedestals and bollards for the sally ports?

A5 The selected security contractor will provide the specs for a pedestal and will provide the actual pedestal. The general contractor will provide the base and required conduit.

Q6 Please define "Audio Threshold Stations" as mentioned on the drawings and who is responsible for providing that equipment? Will it tie into the security system?

A6 This was a feature of the system as proposed by the A/E team, your system may or may not have the same components. This component is co-located with "Personal Duress" buttons to provide audio communication with the Communication Room/dispatchers.

Q7 Will the elevator card readers require floor selection capability?

A7 The card readers will be required to call the elevator to a floor.

Q8 Where will the master station for the intercom system at the Police Dept. be located?

A8 It is planned to use the VOIP system for building intercom.

Q9 For the drawing labeled "Alternate #1" Training room 300A on page DE-01; does this need to be broken out at a separate quote or option?

A9 The Alternate #1 is going to be fully incorporated as part of the project.

Q10 What brand of equipment will be provided for "IRS" interview room audio recording?

A10 The note on the drawing is incorrect. The security vendor will be supplying the audio and video recording system for the interview rooms

Q11 Are door alarm contacts required on the sally port doors?

A11 Yes, alarm contacts required.

Q12 Who is responsible for providing the "SPC" Safety Photo Cells mentioned on the drawings?

A12 The door vendor will provide the SPC.

Q13 Are there security marked drawings available for the Public works building similar to the Police Station? If not, please indicate what doors require readers and required camera coverage.

A13 There are no security drawings for DPW. All exterior doors as well as Doors #13, 22, 29, 31, 32, 51, and 52 require access control.

Q14 Do the outdoor cameras need to meet any aesthetic requirements?

A14 None have been specified at this time.

Q15 Can you provide info on the hardware sets for the doors?

A15 None have been specified at this time.

Q16 Due to the varying technologies and options available, can we provide our own pricing template or supplement the proposal rate sheet?

A16 You can provide your own pricing template, as long as the total prices by phase are provided on the Proposal Rate Sheet attached.

Q17 Who is responsible for the network switch configuration at each site as well as the routing for video between sites and mobile access?

A17 The selected vendor will work with the City's IT vendor.

Q18 What are the expectations for response times in regard to a maintenance SLA?

A18 Please provide examples of standard SLA responses based on severity.

Q19 Pending RFP maintains the current timeline, when is the projected project start date?

A19 Phase 1 and Phase 2 will start within 10 days of City Council approval. Phase 3 will come prior to the end of the fiscal year.

Q20 What parts of the RFP are expected to be started at the project start date?

A20 Any proposal accepted will be considered as if it is a 70% plan for both Phase 1 and Phase 2. The selected firm will work with the City and City's IT vendor to finalize design to be incorporated into the A&E drawings of the plans.

Q21 Are there any requirements or expectations for system failover or data redundancy?

A21 System failover and data redundancy is required, specifics to be coordinated with City's IT vendor.

Q22 Who is to provide the electronic door locking hardware?

A22 Door locking hardware is to be specified by the selected security vendor. The City would prefer that the selected security vendor provide the door locking hardware. However, if the selected security vendor does not or cannot provide the hardware it must be specified in the proposal.

Q23 At what point in time will we be notified that a meeting with proposed manufacturers is possible?

A23 See addendum 2.

Q24 Are you planning to select one vendor for all Phases of the project?

A24 The preference is to select one vendor, however, if based on the proposals received it is determined to be in the best interest of the City one vendor may be selected for Phase 1 and 2 and a separate vendor selected for Phase 3.

- Q25 Do you have more requirements/specs for the optional Video Wall in phase 2?
A25 Please provide a proposal that maximizes the space as outlined in question 1.
- Q26 What frequency is using the wireless system to be maintained in Phase 3?
A26 4.9Ghz
- Q27 Do you require LPR (License Plate Recognition) cameras for the parking lot areas?
A27 Not required unless required for proposed vehicle gate control.
- Q28 Do you require perimeter fence/ virtual fence capabilities for the outside parts of the Phase 1 and 2 facilities?
A28 Not required at this time.
- Q29 Can the VMS be on a cloud solution?
A29 A cloud solution can be proposed but must include all associated costs.
- Q30 For the Access Control is the vendor required to install the bolts and hardware for the doors?
A30 The vendor is required to install any proprietary hardware.
- Q31 In the near term (within 18 months of successful deployment/commissioning of the system required under this RFP), do you foresee the addition of any cameras to the system?
A31 For Phase 3, additional cameras are planned to be deployed.
- Q32 If so, will you please provide an estimated number?
A32 10 or fewer within 18 months.
- Q33 Regarding the video analytics, will you require Analytics to isolate and detect object color?
A33 Yes
- Q34 Regarding the video analytics, will you require Analytics to isolate and detect moving object *direction*?
A34 Yes
- Q35 Will the City of Hyattsville consider listing the video analytic requirements an OPTION so that an “apples to apples” comparison of these functions can be made, and the evaluation of pricing is uniform.
A35 The analytics will be listed as an optional item, see updated Proposal Rate Sheet.

Q36 The interview rooms were discussed during the pre-bid meeting as potential, additional camera locations. As the interview rooms are involved in evidence collection and are held to a different standard under law: Will audio capture be required as a feature of the system proposed in response to the RFP?

A36 Yes

Q37 Will the interview rooms require different handling, storage, segregation, etc. of the video/audio captured? If so, please specify the requirements.

A37 Yes, interview system is to be active all-time lights are on in the room, and all video and audio must be permanently stored, with access control capabilities.

Q38 Will the City of Hyattsville consider listing the interview rooms requirements as an OPTION, if needed?

A38 No

Q39 Will the City of Hyattsville consider an off-site storage solution for its video or are On Premises servers the preferred/only acceptable option?

A39 See answer above

Q40 Will the City of Hyattsville provide the required servers and workstations, or shall the selected vendor provide under the RFP response?

A40 Vendor is required to provide specifications for servers and workstations and work with City's IT vendor for installation.

Q41 Will a complete inventory of existing equipment, location and service status be provided?

A41 See Addendum 2

Q42 Will the complete, current system architecture be provided in an electronic format for review and assessment?

A42 All available information has been made available.

Q43 With regard to the Evaluation Criteria, will a weighted scale be provided to clarify the selection criteria?

A43 A sample score sheet is part of this addendum.

Q44 The proposal calls for 30-days of video storage. In order to properly scale the system, please specify the:

A44 Desired frames per second - minimum 24fps

Required video resolution - minimum 1080P

Will the City of Hyattsville require continuous or motion-based recording? - continuous except for interview rooms as above

Q45 What is the existing Access Control System in place at the City of Hyattsville PD?

A45 Keypad and some are remote controlled

Q46 Will there be an opportunity to present our solutions in person or via webinar to showcase system features and benefits, pre-award, given the breadth of options you are likely to receive in response to the RFP?

A46 See addendum 2

Q47 Is there existing budget for all phases, including optional sections of the scope of work?

A47 The budget has not yet been set

Q48 Does the city intend to pay for services on an annual basis, or monthly after year 1?

A48 Annual

Q49 Does the city prefer to own the hardware (cameras and access control points), or lease the hardware as part of a subscription service?

A49 The City will consider proposals for either option.

Q50 Can the internal building LAN and external WAN network for the wireless camera system be shared?

A50 Yes, physically shared but logically segmented.

Q51 Is there budget to accommodate any additional network needs that may be encountered in the migration of the 27 wireless cameras from the current monitoring location to the new Police Department Headquarters?

A51 IT related issues will be handled by the City's IT vendor; all other costs should be included in the Phase 3 item.

Q52 Phase 1: Department of Public Works - Can you provide the type of cable being used in the both the DPW building and intended for the video and access control systems?

A52 Cat 6

Q53 Phase 2: Police Headquarters - Can you provide the type of cable being used in the PD Headquarters and intended for the video and access control systems?

A53 Cat 6

Q54 Phase 2: Police Headquarters - Is recorded camera footage intended to be used for evidence purposes if required?

A54 Yes

Q55 Phase 2: Police Headquarters - Is there a requirement for video to be stored onsite?

A55 Yes

Q56 Phase 2: Police Headquarters - Can video beyond 30-days be deleted?

A56 yes, except for video from interview rooms or video that has been flagged for storage.

Q57 Phase 2: Police Headquarters - Is cloud storage an acceptable option?

A57 see question above

Q58 Phase 2: Police Headquarters - Can you share requirements on the type of search and analytics capabilities for video software: i.e.: facial recognition?

A58 The search and analytic capabilities should include the following:

- **Class Categories:** People, Two-Wheeled Vehicles, Other Vehicles, and Animals
- **People Class:** Man, Woman, Boy, and Girl
- **Two-Wheeled Vehicle Class:** Bicycle and Motorcycle
- **Other Vehicles Class:** Car, Pickup, Van, Truck, Bus, Train, Airplane, and Boat
- **Animals Class:** Dog, Cat, Bird, and Horse
- **Attributes:** Lower Wear: Long, Short and by Color
- Upper Wear: Short/No Sleeves, Long Sleeves and by Color
- Hats: Hats, No Hats
- Bags: Backpacks, Handheld Bags
- COLOR: Identify objects according to any combination of Brown, Red, Orange, Yellow, Green, Lime, Cyan, Purple, Pink, White, Grey, and Black
- SIZE: Select objects based on their actual (real-life) size
- SPEED: Select objects based on their actual speed from a histogram of speeds relevant to a specific case
- DWELL: Select objects dwelling for longer than a certain period in a scene
- DIRECTION: Select objects according to their direction as visually seen in the video
- APPEARANCE SIMILARITY: **People Similarity:** Identify similar looking people
- **Vehicle Similarity:** Identify similar looks vehicles
- FACE RECOGNITION: **View All Faces:** View all the faces that were detected in a case
- **Search by Face:** Search by face match, external image or watchlist
- AREA: Identify objects included or excluded within one or more user-defined 3- or 4-sided polygon areas
- PATH: Identify objects traveling along one or more user-defined paths

- Q59 Phase 2a: Video Wall - Please verify, the request is for (2) video walls?
A59 Yes
- Q60 Phase 2a: Video Wall - Does the city have specific requirements for video resolution on the screens, as this will drive monitor type and video card selection?
A60 min 1080P
- Q61 Phase 2a: Video Wall - Will the video walls be used 24/7?
A61 Yes, in Communication's, No in EOC.
- Q62 Phase 2a: Video Wall - Has a physical space(s) been defined and can you share the dimensions of the proposed wall space?
A62 see question 1
- Q63 Phase 2a: Video Wall - Can you share the dimensions of the workspace/room(s) as this may affect wall size and lines of sight?
A63 plans were provided
- Q64 Phase 2a: Video Wall - Does the video wall need a stretched desktop display, individual camera feed displays, or both?
A64 Both
- Q65 Phase 3: Wireless Radios - Which radios have a current maintenance agreement today?
A65 All cameras have a current maintenance agreement
- Q66 Phase 3: Wireless Radios - When do maintenance agreements expire for each type of radio?
A66 Maintenance is currently month to month
- Q67 Phase 3: Wireless Radios - The intention of the City is to grandfather in Ubiquiti radios, please confirm.
A67 Yes
- Q68 Server and Switch Maintenance: Regarding server support, can you clarify if the support need is for the Operating System, the resident Applications or both?
A68 Resident applications
- Q69 Server and Switch Maintenance: Has a previous maintenance agreement already expired on the servers?
A69 No

Page 15 Proposal Rate Sheet – remove existing rate sheet and replace with new Rate Sheet at the end of the addendum

END OF ADDENDUM #3

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #3 for this RFP and have enclosed it as part of the bid package.

Company

Signature

Date

PROPOSAL RATE SHEET

In compliance with your Invitation to Proposal, we propose to furnish all materials, labor, equipment and services, necessary to complete the work as outlined in the Scope, per the pricing stated below (inclusive of all state and local sales tax):

Item	Approx. Quantity	Unit	Description	Unit Price	Proposal Amount
1	1	Phase	Phase 1 installation and year 1 service		
1	4	LS/Year	Phase 1 year 2-5 service		
1	1	Phase	Phase 2 installation and year 1 service		
1	4	LS/Year	Phase 2-year 2-5 service		
1	2	EA	Phase 2 optional - Video Wall		
1	1	EA	Phase 2 Optional - Analytics software with 5 years' service		
1	1	Phase	Phase 3 installation and year 1 service		
1	4	LS/Year	Phase 3-year 2-5 service		

The quantities on this Proposal form are an estimate. Contractor will be paid for only work that is installed and accepted by the City. For each phase the contractor will need to provide a detailed price breakdown identifying each piece of equipment to be installed and the associated cost. If you offer pricing through a co-operative purchasing agreement, please provide details on the agreement and what discounts are offered. All detailed price breakdowns should show the list price and the price offered to the City in accordance with the co-operative purchasing agreement.

