

ADDENDUM NO. 3
TO THE REQUEST FOR PROPOSALS (RFP)
FOR HYATTSVILLE TEEN CENTER BUILD OUT
FOR THE CITY OF HYATTSVILLE, MARYLAND
RFP #DPW18-007

Monday, June 25, 2018

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #3 on May 29, 2018 to amend and clarify information and specifications included in RFP #DPW18-007, Hyattsville Teen Center Build Out. **Addendum #3 sets up an optional site visit and changes the submission date and time.** There are no other changes to the RFP. This addendum is incorporated into RFP #DPW18-007 and any associated contract documents as if fully set out in the original RFP. **Proposer must acknowledge the receipt of Addendum #3 by signing this addendum where indicated and including this addendum as part of your bid package.**

Optional Site Visit

The optional site visit will be Friday June 29th from 10am to 2pm.

Changes to the RFP

On page 1 of the RFP make the following substitutions:

RFP Solicitation Schedule:

May 25, 2018: Solicitation

June 11, 2018: Mandatory site visit at 10:00AM

June 15, 2018: Questions Due by 5:00PM

~~June 27, 2018: Proposals Due at 3:30PM~~

~~June 27, 2018: Proposals Opened at 3:40PM~~

June 29, 2018: Optional Site Visit from 10:00AM to 2:00PM

July 7, 2018: Proposals Due at 1:00PM

July 7, 2018 Proposals Opened at 1:10PM

July 9-12, 2018: Interviews with the top 3 Proposers, Selected by City Staff

July 13, 2018: Notification of Intent to Award

July 16, 2018: Council Meeting for Approval of Contract

July 17, 2018: Execute Contract and Issue Notice to Proceed, pending approval of City Council

On page 3 of the RFP make the following substitutions:

SUBMISSION OF PROPOSALS

The Proposals will be received by the City Clerk, no later than ~~3:30 pm, Wednesday, June 27, 2018~~ **1:00PM, Thursday July 7, 2018**, and shall be mailed or hand delivered to:

**The City of Hyattsville
4310 Gallatin Street
Hyattsville, Maryland 20781
Attn: Laura Reams, City Clerk**

EVALUATIONS OF PROPOSALS AND AWARD OF CONTRACT

The Proposals will be publicly opened and read on ~~Wednesday, June 27, 2018 at 3:40PM~~ **Friday July 7, 2018 at 1:10PM** in the Multipurpose Room of the City of Hyattsville’s Municipal Building, 4310 Gallatin Street, Hyattsville, Maryland.

END OF ADDENDUM #3

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #3 for this RFP and have enclosed it as part of the bid package.

Company

Signature

Date
