

**PHOTO COPIER LEASE  
SEALED DOLLAR BID SHEET**

The completed Bid Sheet is required to be included in the Sealed Dollar Cost Section of your proposal. Failure to complete and include this sheet will result in automatic disqualification of your proposal.

**Firm:** \_\_\_\_\_ **Federal Tax ID#:** \_\_\_\_\_

Services Proposed Cost Per Unit per 36-Month Term Units

Copystar CS 4052ci (or identically capable) devices: \$ \_\_\_\_\_ 2 \_\_\_\_\_

Copystar CS 8002i (or identically capable) devices: \$ \_\_\_\_\_ 2 \_\_\_\_\_

**Total Maximum Lump-Sum Bid:** \$ \_\_\_\_\_

Our firm certifies that the Total Maximum Lump-Sum includes all work articulated in the scope of work within Request for Proposal #ADM02212018 and as reaffirmed in our Technical Proposal. **Initial:** \_\_\_\_\_

The City of Hyattsville may request additional services outside the scope of this proposal. The selected firm must be available to perform these additional services at the same rates detailed in the schedule of fees and expenses included in the sealed dollar cost bid.

**Rates for Additional Services:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**If a sub-contractor is performing services associated with this Project, they must be in 'Good Standing' with the State of Maryland. Inclusion of a firm that is not in 'Good Standing' may result in disqualification of your bid proposal**

**Sub-Contractor Information (if necessary)**

Sub-Contractor: \_\_\_\_\_

Service(s) Provided: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Our firm certifies that the rates provided in this proposal are valid for a period of ninety (90) days after the date of submittal. **Initial:** \_\_\_\_\_

\_\_\_\_\_  
Authorized Name (Print)

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date