

ADDENDUM NO. 1
TO THE REQUEST FOR PROPOSALS (RFP)
FOR INSTALLATION OF STORAGE ROOM VENTILATION
FOR THE CITY OF HYATTSVILLE, MARYLAND RFQ
#DPW17-002

Thursday, July 27, 2017

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #1 on July 27, 2017 to amend and clarify information and specifications included in RFP #DPW17-002, Installation of Storage Room Ventilation. Addendum #1 includes the addition of a second mandatory pre-proposal meeting. There are no other changes to the RFP. There is no change to the submission date or time. This addendum is incorporated into RFP #DPW17-002 and any associated contract documents as if fully set out in the original RFP. **Bidder must acknowledge the receipt of Addendum #1 by signing this addendum where indicated and including this addendum as part of your bid package.**

TEXT TO BE ADDED TO RFP

Page 1 of 21

RFP Solicitation Schedule:

July 19, 2017: Solicitation

July 26, 2017: Mandatory Pre Proposal **Meeting Site Tour** at 11:30AM at 4310 Gallatin St.

August 2, 2017: Mandatory Pre Proposal Site Tour at 11:30AM at 4310 Gallatin St. [Text to be inserted]

August 2, 2017: Questions Due by 5:00PM

August 9, 2017: Proposals Due at 2:00PM

August 9, 2017: Proposals Opened at 2:10PM

August 11, 2017: Notification of Intent to Award

August 14, 2017: Execute Contract and Issue Notice to Proceed

PRE-PROPOSAL SITE TOUR

There will be ~~a pre-Proposal site tour~~ **two mandatory pre-proposal site tours available, dates and times are listed in the RFP Solicitation Schedule. Contractors must attend one (1) of the site tours to be considered responsive and responsible. [text to be inserted].** The site is a storage room on the first floor of the City Administration Building, 4310 Gallatin St; ~~Contractors are required to participate in the pre-proposal tour in order to for their bid to be considered responsive.~~ The contractor is expected to tour the site and become familiar with the project site prior to Proposing. The Contractor shall be familiar with the

Project premises and how the existing conditions will affect their work during installation. The Contractor shall visit and examine the site to become acquainted with the adjacent areas, means of approach to the site and conditions of actual job site. Failure to visit the site or failure to examine any and all Contract Documents will in no way relieve the Contractor from necessity of furnishing any materials or equipment, or performing any work that may be required to complete the work in accordance with the RFP. Neglect of above requirements will not be accepted as reason for delay in the work or additional compensation.

END OF ADDENDUM #1

Hal W. Metzler, Jr. EI
City of Hyattsville, Project Manager

I acknowledge receipt of addendum #1 for this RFP and have enclosed it as part of the bid package.

Company

Signature

Date
