

**ADDENDUM NO. 1**  
**TO THE REQUEST FOR PROPOSALS (RFP)**  
**FOR 3<sup>rd</sup> PARTY PERMIT REVIEW**  
**FOR THE CITY OF HYATTSVILLE, MARYLAND RFQ**  
**#DPW17-001**

Thursday, July 27, 2017

The City of Hyattsville, Maryland, hereafter the "City", is issuing this Addendum #1 on July 27, 2017 to amend and clarify information and specifications included in RFP #DPW17-001, Installation of Storage Room Ventilation. Addendum #1 includes the addition of a second mandatory pre-proposal meeting. There are no other changes to the RFP. There is no change to the submission date or time. This addendum is incorporated into RFP #DPW17-001 and any associated contract documents as if fully set out in the original RFP. **Bidder must acknowledge the receipt of Addendum #1 by signing this addendum where indicated and including this addendum as part of your bid package.**

**TEXT TO BE ADDED TO RFP**

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**RFP Solicitation Schedule:**

July 19, 2017: Solicitation

July 26, 2017: Mandatory Pre Proposal Meeting at 1:00PM at 4310 Gallatin St.

*August 2, 2017: Mandatory Pre Proposal Meeting at 1:00PM at 4310 Gallatin St. [Text to be inserted]*

August 2, 2017: Questions Due by 5:00PM

August 9, 2017: Proposals Due at 2:30PM

August 9, 2017: Proposals Opened at 2:40PM

August 11, 2017: Notification of Intent to Award

August 14, 2017: Execute Contract and Issue Notice to Proceed

**PRE-PROPOSAL SITE TOUR**

There will be ~~a pre-Proposal meeting~~ *two (2) mandatory pre-proposal meetings available, dates and times are listed in the RFP Solicitation Schedule. Contractors must attend one (1) of the site tours to be considered responsive and responsible. [text to be inserted]* at the City Administration Building, 4310 Gallatin St; Contractors are required to participate in the pre-proposal meeting in order to for their bid to be considered responsive. The contractor is expected to become familiar with the project prior to

Proposing. Failure to examine any and all Contract Documents will in no way relieve the Contractor from necessity of furnishing any materials or equipment, or performing any work that may be required to complete the work in accordance with the RFP. Neglect of above requirements will not be accepted as reason for delay in the work or additional compensation.

END OF ADDENDUM #1

Hal W. Metzler, Jr. EI  
City of Hyattsville, Project Manager

**I acknowledge receipt of addendum #1 for this RFP and have enclosed it as part of the bid package.**

Company

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Signature

Date

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