CITY OF HYATTSVILLE
ELECTED OFFICIAL
FINANCIAL DISCLOSURE STATEMENT – FORM #1

1. Fill in the preliminary information requested in the box below. Be sure to identify correctly the reporting period.
2. Upon completion of your financial disclosure statement, sign and date the lower portion of the page and make the required oath or affirmation before a notary public or other officer authorized to take oaths.

I Would Like To Be Notified If Someone Looks At My Form ☐

Regular Reporting Period: January 1 through December 31, _____
or
Termination Report: January 1 through _____, ____

PLEASE PRINT OR TYPE

FIRST NAME	INITIAL	LAST NAME
CURRENT OFFICE ADDRESS (WHERE YOU CAN BE SENT CORRESPONDENCE)		
ELECTED OFFICIAL		
OFFICE FOR WHICH CERTIFICATE OF CANDIDACY IS BEING OR HAS BEEN FILED, IF ANY		
E-MAIL ADDRESS		

This financial disclosure statement describes all interests and related transactions and matters required to be disclosed by the City's Ethics Ordinance with respect to the period indicated and pertaining to the person filing the statement. The statement consists of this cover sheet, the checklist, and Schedules A through L.

I hereby make oath or affirm under the penalties of perjury that the contents of this financial disclosure statement, including the Schedules attached hereto, are complete, true and correct to the best of my knowledge, information and belief.

Signature of Person Filing:_____

(SEAL) Date:_____

Sworn to before me this _____ day of _____

Signature of Notary Public:_____

Printed/Typed Name of Notary Public:_____

My Commission Expires:_____

Instructions:

Check the proper block to Questions A through I. Do not leave any questions unanswered. If you are required to check "Yes" to any question be sure to complete the corresponding Schedule.

		YES	NO
A. I held interests during reporting period in real property. (If "Yes," complete Schedule A.)	**A.**		
B. I held interests during reporting period in corporations, partnerships and similar entities. (If "Yes," complete Schedule B.)	**B.**		
C. I held interests in a non-corporate business entity which did business with the City, other than a partnership. (If "Yes", complete Schedule C.)	**C.**		
D. I received gifts during reporting period from persons doing business with the City, regulated by the City, or registered or required to register as lobbyists. (If "Yes," complete Schedule D.)	**D.**		
E. I or a member of my immediate family was a partner or held an office, directorship, or salaried employment during reporting period in or with a business entity doing business with the City. (If "Yes," complete Schedule E.)	**E.**		
F. I or a member of my immediate family owed debts (excluding retail credit accounts) during reporting period to persons doing business with the City. (If "Yes," complete Schedule F.)	**F.**		
G. A member of my immediate family was employed by the City of Hyattsville during reporting period. (If "Yes," complete Schedule G.)	**G.**		
H. I or a member of my immediate family received a salary or was sole or partial owner of a business entity from which earned income was received, during the reporting period. (If "Yes," complete Schedule H.)	**H.**		
Note: Read the instructions to Schedules I, J and K carefully prior to answering the questions regarding these schedules.			
I. I represented a person for compensation before a City agency other than in a judicial or quasi-judicial proceeding.	**I.**		
J. I represented a City for compensation, or had a contractual relationship with the City or conducted a transaction with the City for monetary compensation.	**J.**		
K. I, my spouse or dependent children together or separately have either 10% or more of the capital stock or stock worth $25,000 or more in a corporation subject to regulation by a City agency or any interest in a partnership, limited liability partnership or limited liability company subject to regulation by a City agency.	**K.**		

L. Is additional information set forth on Schedule L? (If "Yes," complete Schedule L.)

L.

Schedule A – Real Property Interests

Do you have any interest (**as an owner or a tenant**, including interests in time shares) in real property in Maryland or in any other state or country?

___ Yes
___ No (Go to Schedule B)

<u>If Yes</u>; (Answer each question below. A separate Schedule A will be required for each property you need to disclose.)

1. What is the address or legal description of the property? (Give Street Address, if you know it. If the property is your primary residence, you may enter the lot and block legal description instead, if you wish)
Street Address _____
City/State/Zip _____

2. What kind of property is it?

Improved (indicate whether property is residential or commercial property, etc.): _____

Unimproved (vacant lot): _____

3. Is the interest held directly by you or is it attributable to you? (See Paragraph D of Instructions for definition of "Attributable.")

Direct_____ Attributable_____

4. Are you the owner or tenant?

Owner_____ Tenant_____

5. Do you hold the interest solely or is it jointly held with another?

Solely_____ Jointly_____ Tenants by the Entirety____

If held jointly, or by tenants by the entirety, the name(s) of the other joint owner(s):_____

_____

6. Are there any legal conditions or encumbrances on the property? (Example: mortgages, liens, contracts, options, etc.)

___ Yes
___ No

<u>If yes</u>, what is/are the name(s) of the lender(s), creditor(s), lien holder(s), etc?_____

7. What date was the property acquired? _____

8. How was the property acquired? (Example: purchase, gift, inheritance, etc.)

_____

9. From whom was the property acquired? (Name of individual or entity from whom you purchased or inherited the property or who gifted the property to you.)

_____

10. Have you transferred any interest in this property during the reporting period?

___ Yes
___ No

<u>If Yes</u>;

10.A. What percentage of interest did you transfer:_____%

10.B. What consideration did you receive for the interest (money, property, services?): _____

10.C. To whom did you transfer the interest: _____

If you have any additional interests in real property in Maryland, any other State or any other country, please use additional sheet(s), if necessary, and respond to each above question for each such entry.

Schedule B – Interests in Corporations and Partnerships

Did you have any interest in any corporations, partnerships, limited liability partnerships (LLP) or limited liability companies (LLC) during the reporting period whether or not the entity did business with the City?

___ Yes
___ No (Go to Schedule C)

If Yes; (Answer each question below. A separate Schedule B will be required for each interest you need to disclose.)

1. What is the name of the entity? Include the complete name of the entity, do not identify solely by trading symbol:_____

2. Does the stock of the corporation trade on a stock exchange?

___ Yes
___ No

If "no," the legal address of the entity's principal office.

_____

3. Is the interest held directly by you or is it attributable to you? (See Paragraph D of Instructions for definition of "Attributable.")

Directly:_____ Attributable:_____

4. Do you hold the interest in your name alone, or is it held jointly?

In your name alone: _____ Jointly:_____

If jointly, the percentage of your interest: _____%

5. What is the nature of your interest? (Example: stock, notes, bonds, puts, calls, straddles, purchase options, etc.) If in a non-publicly traded entity or LLP or LLC, report the percentage of ownership.

Type: _____
percentage of ownership:_____%

6. Are there any legal conditions or encumbrances that apply to your interest in the entity? (Example: mortgages, liens, contracts, options, etc.)

___ No

___ Yes; **If yes**, name of entity holding the encumbrance: _____

7. Did you acquire an interest in the entity during the reporting period?

___ Yes
___ No

If Yes;

7A. In what month was the interest acquired? _____

7B. How was the interest in the entity acquired? (Example: purchase, gift, will, etc.):_____

7C. From whom did you acquire the interest in the entity? (If you purchased it from a brokerage, the name of the brokerage):_____

8. Have you transferred any interest in this entity during the reporting period?

___ Yes
___ No

If Yes;

8A. What portion of the interest was transferred? _____

8B. To whom did you transfer your interest in the entity?_____

If you have additional interests in corporations or partnerships, please use additional sheet(s) if necessary, and answer each of the above questions for each additional entry.

Schedule C – Interests in Non-Corporate Business Entities Doing Business with the City

Do you have an interest in any non-corporate business entity (a sole proprietorship) that did business with the City during the reporting period?

___ Yes
___ No (Go to Schedule D)

<u>If Yes;</u> (Answer each question below. A separate Schedule C will be required for each business entity to be disclosed.)

1. Name and Address of the Principal office of the business entity?

Name: _____

Address: _____

City/State/Zip: _____

2. Is the interest held directly by you or is it attributable to you? (See Paragraph D of Instructions for definition of "Attributable.")

Direct: _____ Attributable: _____

3. Do you hold the interest solely or is it jointly held with another?

Solely: _____ Jointly:_____

If jointly, the percentage of your joint interest: _____%

4. Are there any legal conditions or encumbrances that apply to your interest in the entity? (Example: mortgages, liens, contracts, options, etc.)

___ Yes, If yes give name of creditor: _____
___ No

5. Was any interest <u>acquired</u> during the reporting year?

___ Yes
___ No

<u>If Yes;</u>

5A. What month was the interest acquired? _____

5B. How was the interest in the entity acquired? (Example: purchase, gift, will, etc.)
_____

5C. From whom did you acquire the interest? _____

6. Did you transfer any of your interest during the reporting period?

___ Yes
___ No

<u>If yes;</u>

6A. What percentage of interest, if less than all, was transferred?_____%

6B. To whom did you transfer your interest in the entity?_____

If you have additional interests in sole proprietorship(s) that did business with the City during the reporting year, please use additional sheet(s) if necessary, and answer each of the above questions for each additional entry.

Schedule D – Gifts

During the reporting period, did you receive any gift(s), directly or indirectly, in excess of a value of $20.00 or a series of gifts from the same donor with a cumulative value of $100.00 or more from a person or entity who: 1) did business with the City; 2) engaged in an activity that was regulated or controlled by the City; or 3) was a regulated lobbyist? Gifts received from a member of the official's or employee's immediate family, another child, or a parent of the individual, do not need to be disclosed.

___ Yes
___ No (Go to Schedule E)

<u>If Yes</u>; (Answer each question below. A separate Schedule D will be required for each gift.)

1. Who gave you the gift?

_____

2. What was the nature of the gift? (Example: book, restaurant meal, theater tickets, book, etc.)

_____

3. What was the value of the gift?

_____

4. If the gift was given to someone else at your direction, list the identity of the recipient of the gift.

_____

Please use additional sheet(s), if necessary, for any additional entries.

Schedule E – Officers, Directorships, Salaried Employment and Similar Interests

During the reporting period, did you or any member of your immediate family (spouse or dependent child) have any salaried employment or hold any office or directorship with an entity that did business with the City?

___ Yes
___ No (Go to Schedule F)

<u>If Yes</u>; (Answer each question below. A separate Schedule E will be required for each disclosure.)

1. What is the name and address of the business entity?

Name: _____

Address: _____

City/State/Zip: _____

2. Who was the individual who held the position or interest listed above? (Example: yourself, spouse, dependent child)

Self: _____ Spouse: _____ Dependent child:_____

2A. Name of spouse or dependent child: _____

3. What is the title of the office you, your spouse or dependent child held? (Example: limited partner, director, treasurer, chair of the board of trustees, etc.) _____

4. What year did the position begin? _____

5. With what City Agency(ies) did the business entity do business?_____

_____

6. What was the nature of the business? (Example: regulated by your agency, registered under the lobbying law, or involved with sales and contracts with the City)

_____

If necessary, please use additional sheet(s) for any additional entries.

Schedule F – Debts You Owe

During the reporting period, did you owe a debt (excluding a retail credit account) to a financial entity that did business with the City? **[NOTE: If, on Schedule A, B or C you listed a financial entity that did business with the City as the holder of your mortgage or other encumbrance, you must complete Schedule F with regard to that indebtedness.]**

___ Yes
___ No (Go to Schedule G)

<u>If Yes</u>; (Answer each question below. A separate Schedule F will be required for each debt to be disclosed.)

1. To whom did you owe the debt? (Do not include consumer credit debts)

_____

2. When was the debt incurred? _____

3. What are the interest rate and terms of payment of the debt?

Interest Rate_____

Terms (monthly, bimonthly, annually, etc): _____

4. What was the amount of the debt as of the end of the reporting period?

_____ over $25,000.00 _____ under $25,000.00

5. Did the principal of the debt increase _____or decrease _____ during the reporting period?

6. Was any security given for the debt?

___ Yes
___ No

If Yes; Please state what type of security was given (home, car, boat, etc):
_____

7. If this is a transaction in which you were involved, but which resulted in a debt being owed by your spouse or dependent child, identify your spouse or child and describe the transaction. _____

If necessary, please use additional sheet(s) for any additional entries.

Schedule G – Family Members Employed by the City

During the reporting period, were any members of your immediate family (spouse or dependent children) employed by the City in any capacity?

___ Yes
___ No (Go to Schedule H)

<u>If Yes</u>; (Answer each question below. A separate Schedule G will be required for each member of the immediate family who is employed by the City.)

1. What is the relation and name of the immediate family member employed by the City?
_____

2. What is the name of the agency that employed the member of your immediate family?
_____

3. What was the title of your immediate family member's position in the City agency during the reporting period? _____

If necessary, please use additional sheet(s) for any additional entries.

Schedule H – Employment/Business Ownership

During the reporting period, did you or any member of your immediate family, receive any earned income from an entity other than the City of Hyattsville? Please note that your dependent child's employment or business ownership does not need to be disclosed unless the place of employment or the business entity is subject to regulation or the authority of your agency or has contracts in excess of $10,000 with your agency.

___ Yes
___ No (Go to Schedule I)

<u>If Yes</u>; (Answer each question below. A separate Schedule H will be required for each member of the immediate family who had employment or ownership of a business entity.)

1. If, during the reporting period, you or a member of your immediate family had employment from which you or they earned income, list the relation, name, and address of the employment.

Name: _____

Relationship: _____

Name of Employer: _____

Address: _____

City/State/Zip: _____

2. If, during the reporting period, you or a member of your immediate family wholly or partially owned any business entity from which income was earned, list the relation, name and address of the business entity.

Name: _____

Relationship: _____

Name of Business Entity: _____

Address: _____

City/State/Zip: _____

If necessary, please use additional sheet(s) for any additional entries.

Schedule I – Disclosure of Interest – Representation before a City Agency

Did you represent a person for compensation before a City agency other than in a judicial or quasi-judicial proceeding?

___ Yes
___ No (Go to Schedule J)

If Yes; (Answer each question below. A separate Schedule I will be required for each interest to be disclosed.)

1. I am representing or represented for compensation.

Name: _____

As an: _____

Before: _____

Date: _____

For the following consideration:

_____

If necessary, please use additional sheet(s) for any additional entries.

Schedule J: Disclosure of Interest: Financial Relationship with the City

Did you represent a City for compensation, or have a contractual relationship with the City or conducted a transaction with the City for monetary compensation?

___ Yes
___ No (Go to Schedule K)

If Yes; (Answer each question below. A separate Schedule J will be required for each interest to be disclosed.)

1. I have entered into a financial relationship with:

Name of Government Agency: _____

to _____ (Position of Employment, Services Performed, or Details of Transaction Entered Into)

for the following consideration: **$_____

** NOTE: A legislator is prohibited by law from being directly involved in negotiations, discussions, or other contacts with a government entity as to a procurement contract in which the legislator has a financial interest.

If necessary, please use additional sheet(s) for any additional entries.

Schedule K – Disclosure of Interest: Interest in a Business Regulated by a City Agency

Did you, your spouse or dependent children together or separately have either 10% or more of the capital stock or stock worth $25,000.00 or more in a corporation subject to regulation by the City or any interest in a partnership, limited liability partnership or limited liability company subject to regulation by a City agency?

___ Yes
___ No (Go to Schedule L)

If Yes; (Answer each question below. A separate Schedule K will be required for each interest to be disclosed.)

I hereby report that I and/or Name of Immediate Family Member:

First: _____

Middle: _____

Last: _____

My _____ (spouse, self, dependent child) together or separately own a reportable interest in: _____

This Business Entity is subject to regulation by:

_____

If necessary, please use additional sheet(s) for any additional entries.

Schedule L – Other

Is there any additional information you would like to include?