

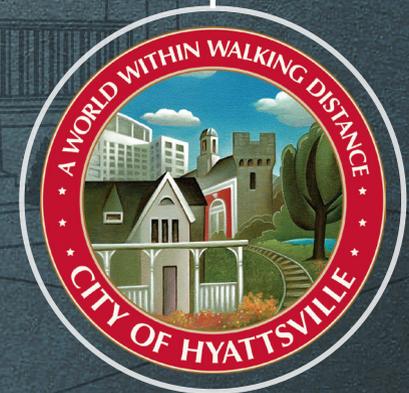
## 15 WAYS TO BE A GOOD NEIGHBOR

Follow these guidelines to keep your residence well-maintained.  
Know your city's standards and property ordinances.

1. Keep the exterior of your house in good repair. Report and remove graffiti immediately.
2. Be sure your address number is readable so emergency personnel can find you if necessary.
3. Regularly mow your lawn, and do not allow grass to exceed 10". Keep your property free of trash and debris. Do not park vehicles on the grass.
4. Place trash by the curb after 4 PM on the evening before pickup. Store containers behind your home or behind the front building restriction line.
5. Know your lot line boundaries and city fence regulations. Both City and County permits may be required.
6. All rental properties require an inspection and permit. This applies to a room/unit within an owner-occupied home as well as apartments, houses, etc.
7. Do not park or store commercial or inoperable vehicles on your property, and do not conduct vehicle repair work on your property or the roadways. Do not park vehicles on an unprepared (grass etc.) surface.
8. When parking, do not block the public sidewalk.
9. Respect your neighbors. Keep your music or other noise from disturbing them.
10. Clean up after your dog. Do not allow pets to roam loose or bark excessively.
11. Keep tree branches and shrubbery trimmed.
12. Clear your sidewalk of snow and ice 24 hours after precipitation has ended.
13. Check if building permits are required for remodeling or construction.
14. Be sure you have working smoke detectors. Replace batteries regularly.
15. Keep your swimming pool inaccessible to children.

Office of Code Compliance  
City of Hyattsville • 4310 Gallatin Street • Hyattsville, MD 20781  
301.985.5014 • Hyattsville.org

# The Good Neighbor Guide to Residential Property Maintenance in the City of Hyattsville



Office of Code Compliance  
301.985.5014 • Hyattsville.org/code



## General Inquiries

### 1. What are your hours?

The Office of Code Compliance is open from 8:30am to 5:00pm Monday through Friday excluding holidays.

### 2. I received a "Warning Notice" from Code Compliance for (fill in the blank.) Now what do I do?

If you receive a Warning Notice from Code Compliance the notice will state the code violation in question, generally explain the steps needed to correct the violation and prescribe a period of time in which you need to bring that violation into compliance. Depending on the nature of the violation, you can have anywhere from 48 hours (unregistered or junked vehicles) to 30 days (most home repair issues) to correct the violation. Code Compliance staff always encourage residents who receive a Warning Notice to contact an inspector to discuss the issue as soon as they receive one.

### 3. What is the difference between a Warning Notice and a Municipal Ticket?

A Warning Notice is a document used to inform the property owner that there is a code violation on their property and it needs to be corrected within the allotted time. A Municipal Infraction is the actual ticket and fine issued to the property owner for not correcting the violation within the time given by the Code Inspector.

### 4. I want to report a violation. Will my name be used in your reports or can I remain anonymous?

All calls or reports of violation(s) are kept confidential.

### 5. Do you have someone who speaks Spanish on staff?

Code Compliance does have a dedicated staff member who speaks Spanish who can be made available to assist you. The City of Hyattsville's Administrative Offices always endeavors to provide residents with a Spanish speaking staff member when needed.

## Licensing and Permits

### 1. What do I need a permit for?

The City of Hyattsville requires a permit for:

- Temporary sales (yard sales): \$8.00
- Fence construction: \$25.00
- Curb cuts and aprons: \$250.00 (\$200 will be refunded after an inspection by the City takes place one year after installation.)
- Driveways: \$50.00
- Tree removal: \$0.00

\* Please note that in many cases a Prince George's County permit is required prior to the issuance of a Hyattsville permit. MOST construction work requires a County permit. Please call 301-883-5900 to find out if your project requires a County permit.

### 2. What do I need a license for?

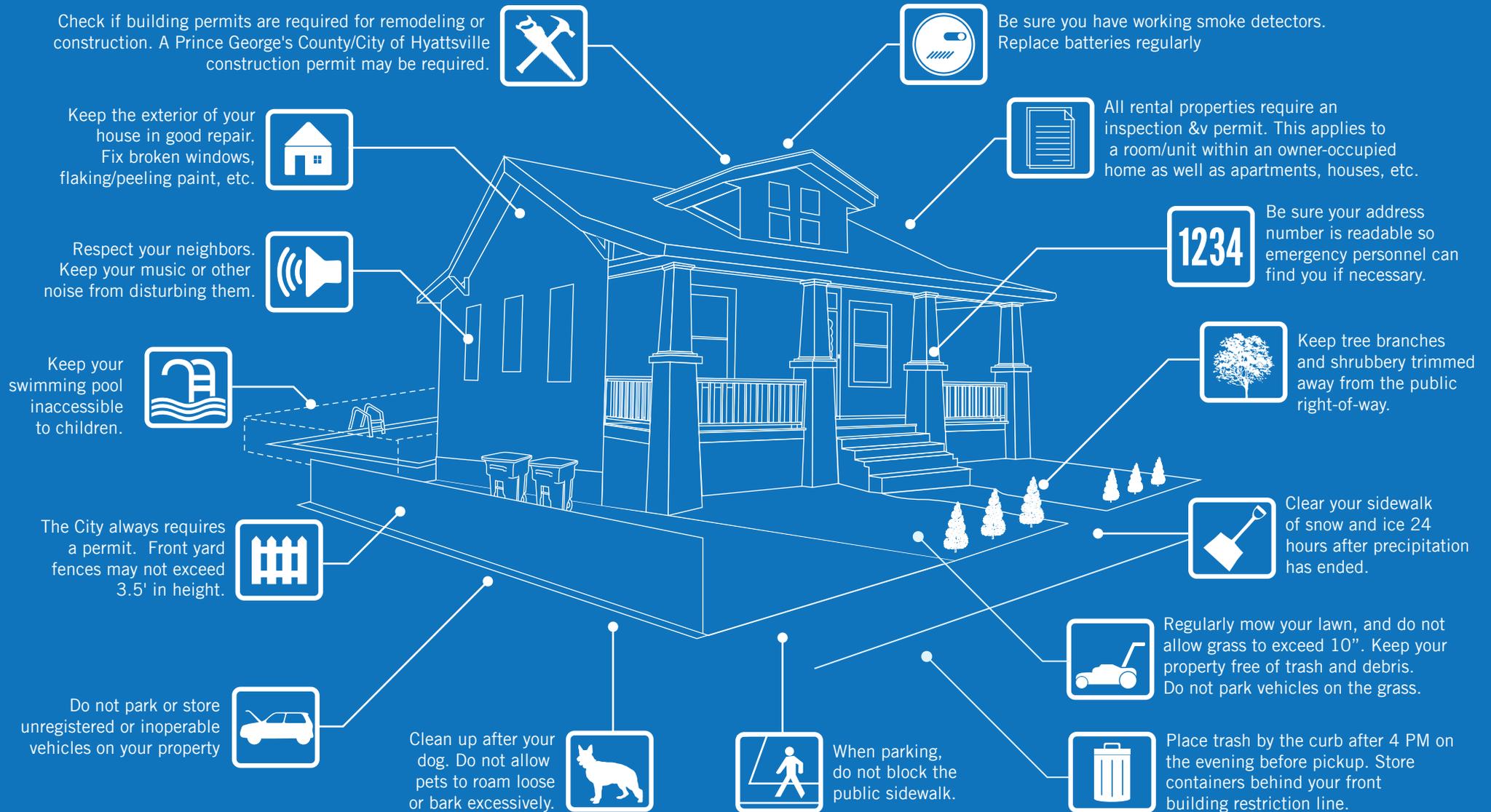
All single and multi-family rental homes/units require a City Rental License. All businesses require a City Business License. Applications for all City Licenses can be found on the City's website, [www.hyattsville.org](http://www.hyattsville.org), under the Community & Economic Development/Code & Parking Compliance heading. Inspection checklists the inspectors use during all annual inspections can also be found on the website for your convenience.

### 3. Wait! I've got a question that you haven't addressed here!

Please contact the Office of Code Compliance, during normal business hours, at 301-985-5014 and ask to speak to any of our Inspectors; we will be more than happy to answer any of your questions or discuss any concerns you may have. Additionally, information about the City in general and each department specifically, can be found on our website at [www.hyattsville.org](http://www.hyattsville.org).

# 15 WAYS TO BE A GOOD NEIGHBOR

Follow these guidelines to keep your residence well-maintained. Know your city's standards and property ordinances.



All standards in this document are contained within local ordinances—local laws adopted by your elected City Council. If you have any questions, call 301.985.5000. Citations can be issued when there are violations. If you live in a Historic District or a neighborhood governed by an association, you may have additional rules and guidelines to follow.



**City of Hyattsville**

**Main Administrative Offices**

301.985.5000

**Police Emergency**

301.985.5050

**Police Non-Emergency**

301.985.5060

**Website**

[www.Hyattsville.org](http://www.Hyattsville.org)

**State of Maryland**

**Tax Services**

[www.dat.state.md.us](http://www.dat.state.md.us)

**Maryland Department of the Environment (MDE)**

410.537.3000

**MDE Website**

[www.mde.state.md.us](http://www.mde.state.md.us)

**Prince George's County**

**Department of Environmental Resources (DER)**

301.883.5810

**Animal Management**

301.780.7200

**Permits & Review**

301.883.5900

**Use & Occupancy Permits**

301.883.3820

**Zoning & Planning**

301.883.5944

**Property Standards**

301.883.6022

**MNCPPC (PG County)**

301.952.3208

**Building Permit Requirements Website**

[www.co.pg.md.us/Government/agencyindex/der/prg/bldg\\_permit.asp](http://www.co.pg.md.us/Government/agencyindex/der/prg/bldg_permit.asp)